

PETS 24 Planning Committee

August 20, 2023

Minutes

Attended Meeting: Julie Dobski, Chair; Pat Grosso, Dale Basham, Dave Matthews, Kenton Elmore, Deb West, Wayne Gerlock, Patty Fix-Greene, Laura Carie, Laura Pritts, Bev Stevens, Cindy Segobiano, Ashley Dillingham, Mike Martin, Robin Dean, Mary Harvey, and Kari Akin.

Not Able to Attend: Amber Gruenloh, Shari Sherman, Terry Hopper, and Bryce Adam.

Here's a quick overview of our Sunday meeting.

Hotel Rooms: We need to get link from Patti Greene for PETS 24 guests to make their hotel accommodations using the blocked rooms at the Holiday Inn.

November 12, 2023 In-Person Committee Meeting: It's likely we will not need to meet in person in November and plans are to set as a ZOOM meeting instead.

Committee Meeting Times: We will be sure to clarify future Committee meetings listing Central time. It was also suggested to include in our future Planning Committee meetings the Executive Committee, Production Team Members, District Governor Elects, and the District Governor Nominees.

Club/District Pictures Requested: The group was asked once again to be sure and share pictures of activities and events from their Districts and Clubs with Laura Pritts for use on our PETS Facebook and Website pages as well as periodically during PETS 24.

Need for Updated Photos and Bios: Laura Pritts indicated she will be needing updated photos and bios for use on our website.

Google Drive: A Google Drive has been created for PETS 24 for sharing all information related to the conference. Laura was asked to share the link with the full group once again.

Save the Dates: Laura Pritts encouraged the Committee to share all of the "Save the Date" communications with their District and Club leadership as it will be changing pictures, etc. to draw attention to the event.

Additions Made to DACdb for PETS 24: Wayne Gerlock explained he has had DACdb updated under USER ACCOUNTS" for "PETS-LOLPETS – 6490, 6510, 6580, 6560" .

- Upper Right-Hand corner on screen, click on your name
- Click drop-down and click "Switch"
- On the Switch drop-down, select the Radio Button in front of the District list you want to work on
- This will take you to a different District than you were just working on and from the PETS tab (once clicked) will take you to the apps

- Now Click on the PETS Committee app. There you can pick which group you want to send a 'pmail' to This will send the same message to all four Districts at the same time. It's been set-up to allow the Assistant governors to also receive the same message as their President-Elects or President-Nominees.
- Once finished working in a District, click SWITCH in the upper right corner to go the next District you want to work with.

Scheduling Meeting with Terry Hopper: Julie and Pat will be scheduling a meeting soon with Terry Hopper to give a quick update on AV plans being created for PETS 24.

RI President Will Attend PETS 24: Dave Matthews reported we have received confirmation that RI President-Elect Stephanie Al Urchick will be attending PETS 24 to serve as one of our keynote speakers. She will likely serve as the Sunday speaker. Her aide will be accompanying her as well. However, a representative from the Committee still needs to be assigned as her official 'host' during the conference.

Other Speakers Confirmed: Larry Lunsford will serve as the Saturday night dinner speaker, Beth Stubbs will be coming on Sunday, and Dr. Sheahon Zenger, past Illinois State University Athletic Director and motivational speaker, will be serving as the opening keynote speaker.

Prepare Quick At-a-Glance PETS 24 Event Program: Pat will prepare a quick at-a-glance schedule for PETS 24 for reference and review as the conference evolves.

Facilitators: Kenton Elmore indicated we currently have more Facilitators than PETS 23 and will be working with this group to identify placement for the conference.

Financials: Wayne Gerlock reviewed the draft budget for PETS 24. Julie clarified there is only one addition to the budget at this time with the scheduling of a simple welcome "meet and greet" reception on Friday evening in the main lobby of the hotel for early bird arrivals to have a gathering place for a couple of appetizers and cash bar.

Wayne did ask to be apprised of any speaker fees for the conference as well as to be sure and plan to provide a simple gift for all of the speakers.

Friendship House: Mary Harvey indicated she would like some simple direction and previous information as well as cost for exhibitors to be invited to participate in the PETS 24 Friendship House. It was also clarified that if Vendors wish to participate in the conference meals, they will need to register for PETS 24.

Mary also noted it's been suggested that a program be designed to entice guests to visit the Vendors and have their card punched at each Vendor and then entered into a drawing for a door prize to be awarded.

Service Project Sunday Morning Service: Ashley Dillingham announced she is developing a community service project to be added to the conference for guests to participate relating to a community non-profit organization. Also, she has confirmed a local Pastor to preside over the Sunday morning service.

Sponsors: Cindy Segobiano is looking for direction from the group regarding past sponsorships and pricing for her to begin reaching out in securing those and possible new sponsors for PETS 24.

Next Planning Meeting: The next meeting of the group will be held on Sunday, September 17, 2023 beginning at 12:00 noon central time.